



NEWHAM COMMUNITY
SCHOOLS TRUST

NCST - Trust Board meetings and associated Committee meetings - attendance, decisions and actions

Approved by: CEO

Last updated: July 2021

www.ncst.net

Newham Community Schools Trust is a charitable company limited by guarantee and registered in England and Wales with company number 09896221. The registered office of the Trust is Sarah Bonnell School, Deanery Road, London, E15 4LP.

Attendance and apologies	Notes/decisions/actions
Trust Board - 19 November 2019	
<p>Mr John Ainsworth OBE (Chair), Mr Neil Beighton (Trustee), Mr Paul Leslie (Trustee), Ms Pam Chadha (Trustee), Mr Momodou Sanyang (Trustee), Ms Tanveer Alam (Trustee), Ms Linda Powell (Trustee)</p> <p>Apologies: <i>Mr Anthony Wilson (CEO), Ms Charlotte Robinson (Head teacher, Rokeby School), Ms Christina Parry (Trustee) and Mr Haydn Powell (Member)</i></p>	<ol style="list-style-type: none"> 1. Board papers to be circulated a week in advance of the meetings. 2. LPI's resignation from the Trust Board is effective at the end of the meeting. 3. Chair signed the Trust's Annual Report and Financial Statements for the year ended 31 August 2019, for submission to the ESFA. 4. CFO to submit the School Management Self-Assessment Form on the 14 November 2019. 5. SBS Chair and Head teacher to establish how many work days per year required by the CFO and report back to the Resources Committee. 6. Resources Committee to confirm CFO days required, and to arrange for this compliance work to be contracted out. 7. Leadership Team to develop a draft Risk Register, to be sent to the Resources Committee. 8. TB to receive a presentation from all 3 schools re steps being taken to keep pupils safe outside of school hours.
Resources Committee - 15 January 2020	
<p>Mr Neil Beighton (NCST Trustee), Mr Paul Leslie (NCST Trustee), Ms Christina Parry (NCST Trustee), Mr Anthony Wilson (Headteacher Lister School), Ms Tanveer Alam (NCST Trustee), Ms Shelley Eckton (School Business Manager - Rokeby), Ms Abi Ejiofor (Senior Leader Finance - Sarah Bonnell School)</p> <p>In attendance: Ms Riba Isla (Clerk)</p> <p>Apologies: <i>Mr Kiran Rahim</i></p>	<ol style="list-style-type: none"> 1. Working on systems to ensure that the Trust is able to see budgeting for all 3 schools. 2. Follow up with NPW for more detailed Payroll information. 3. Decision to recruit a CFO taken. 4. AW/RP to discuss Recover.

Standards Committee - 15 January 2020

Mr Neil Beighton (NCST Trustee), Mr Paul Leslie (NCST Trustee), Ms Christina Parry OBE (NCST Trustee), Mr Anthony Wilson (Chair of NCST Chief Executives), Mr Momodou Lamin Sanyang (NCST Trustee), Kiran Rahim (NCST Trustee), Ms Charlotte Robinson (Headteacher of Rokeby School), Ms Rae Potter (Headteacher of Sarah Bonnell School), Eileen Griffith (Associate Headteacher of Lister School), Ms Shelley Eckton (School Business Manager of Rokeby School)

In attendance: Ms Kayla Webb (Clerk), Ms Riba Isla (Clerk)

Apologies: Ms Pam Chadha

1. SD to amend the Terms of Reference document for agreement by the CEO.
2. AW and RP to look into a HMI providing training at the NCST Conference on Saturday 7 March 2020. Prior to 7 March 2020
3. Leadership Projects - CR to invite Mr Skinner to the next meeting to discuss his leadership project.
4. CR to send the control phase to AW. AW to add the above to the Risk Register.
5. Leadership group to RAG the impact column (AW/CR/RP).

Trust Board and AGM - 7 March 2020

Mr John Ainsworth OBE (Chair of Trustees), Mr Kristian Grice (Member), Mr Haydn Powell (Member)

1. Members acknowledged the appointment of the following Trustees, as per Article 50 of the Articles of Association (note that some have since resigned as noted in the List of Members and Trustees, also available on the website): Neil Beighton, Dave Wood, James Westhead, Linda Powell, John Ainsworth, Paul Leslie.
2. The CFO noted that the Trust's accounts had been filed, and reminded members that they were now on the Trust website. Members were advised that at this point, they were only for Sarah Bonnell School. This was acknowledged by Members.
3. Members approved the re-appointment of Buzzacott LLP as Auditors for the Trust.

Growth Committee - 23 September 2020 (Extraordinary Meeting)

Mr Paul Leslie (Chair of Sarah Bonnell School Governing Body and Chair of IEB), Ms Sue Hammond (IEB Member), M Alex Atherton (IEB Member and Vice Chair of the IEB), Mr Anthony Wilson

To be provided.

(CEO of NCST), Ms Charlotte Robinson (Executive Head of Eastlea School and Rokeby School), Ms Sarah Morgan (Headteacher of Eastlea School), Ms Dani Wade (LBN), Ms Chimene Satur (Mr Anthony Wilson's PA and Clerk for the meeting)

Trust Board - 29 September 2020 (Extraordinary Meeting)

Mr Anthony Wilson (CEO), Mr Neil Beighton (Trustee), Mr Paul Leslie (Chair of Trustees), Ms Pam Chadha (Trustee), Ms Ann Susan Hammond (Trustee), Ms Christina Hammond (Trustee), Ms Christina Parry OBE (Trustee), Mr Momodou Lamin Sanyang (Trustee), Mrs Tanveer Alam (Trustee), Mr Dave Wood (Trustee), Mr Abdul Rahim

In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Graham Burns (Stone King), Mr Tom Legge, Mr Philip Cranwell (Project Manager for Eastlea Conversion), Mr Dotun Olaleye, Ms Anne Sundberg (The Education Space Clerk)

Apologies: *Ms Charlotte Robinson, Ms Rae Potter, Mr James Westhead, Mr Haydn Powell and Mr Richard Foley*

To be provided

Resources Committee - 16 October 2020

Mr Paul Leslie (Chair of Trustees), Ms Christina Parry, OBE (Trustee), Mr Anthony Wilson (CEO), Ms Tanveer Alam (Trustee)

In attendance: Mr Dotun Olaleye (CFO), Ms Suzanne Simmons-Lewis

To be provided

(Clerk)	
Standards Committee - 16 October 2020	
<p>Ms Sarah Dignasse (NCST Education Advisor, and Chair for the meeting), Mr Momodou Sanyang (Trustee), Ms Pam Chanda (NCST Federation Governing Board Governor),</p> <p>In attendance: Ms Charlotte Robinson (Executive Head), Ms Rae Potter (Head teacher), Ms Eileen Griffith (Head of School), Ms Anne Sundberg (Clerk)</p> <p>Partial attendance: Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair of Trustees)</p> <p>Apologies: Ms Sue Hammond (Trustee), Ms Sarah Morgan (Head of School)</p>	To be provided
Resources Committee - 3 November 2020 (Extraordinary Meeting)	
<p>Mr Neil Beighton, Mr Paul Leslie, Ms Christina Parry, Ms Tanveer Alum</p> <p>In attendance: Ms Sarah Dignasse (acting as convenor and clerk)</p>	To be provided
Trust Board - 11 November 2020	

Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair of Trustees), Ms Christina Parry OBE (Trustee), Mr Momodou Lamin Sanyang (Trustee), Mrs Tanveer Alam (Trustee), Mr Dave Wood (Trustee), Mr Abdul Rahmin (Member), Mr Haydn Powell (Member)

In attendance: Ms Sarah Dignasse (NCST Education Adviser), Ms Rae Potter (Headteacher, Sarah Bonnell School), Mr Neil Beighton (Federation Board Governor), Ms Pam Chadha (Federation Board Governor), Mr John Ainsworth (Federation Board Governor), Ms Joy Parker, Ms Anne Sundberg (The Education Space Clerk)

Apologies: *Ms Charlotte Robinson, Ms Sarah Morgan and Ms Sue Hammond*

Federation Governing Board - 11 November 2020

Mr Anthony Wilson (CEO), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Chair of Federation Governing Board)

In attendance: Mr Paul Leslie (Trustee), Ms Christina Parry OBE (Trustee), Mr Momodou Lamin Sanyang (Trustee), Mrs Tanveer Alam (Trustee), Mr Dave Wood (Trustee), Mr Abdul Rahim, Mr Haydn Powell, Ms Sarah Dignasse (NCST Education Advisor), Ms Joy Parker, Ms Anne Sundberg (The Education Space Clerk)

Apologies: *Ms Charlotte Robinson, Ms Sarah Morgan and Ms Sue Hammond*

To be provided

Growth Committee - 4 December 2020

Ms Sue Hammond, Ms Christina Parry OBE, Mr Anthony Wilson, Mr Paul Leslie, Ms Sarah Dignasse, M Chimene Satur (Clerk)	To be provided
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Resources Committee - 11 December 2020

Mr Paul Leslie (Chair of Trustees), Ms Christina Parry, OBE (Trustee), Ms Tanveer Alam (Trustee), Mr Neil Beighton (FGB Governor) In attendance: Mr Dotun Olaleye (CFO), Mr Eddie Finch (Buzzacott - Auditors: for presentation of accounts), Ms Joy Parker, Ms Anne Sundberg (Clerk)	To be provided
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Trust Board - 15 December 2020

Mr Anothony Wilson (CEO), Mr Paul Leslie (Chair of Trustees), Ms Christina Parry OBE (Trustee), Mr Momodou Lamin Sanyang (Trustee), Mrs Tanveer Alam (Trustee), Mr Dave Wood (Trustee), Ms Sue Hammond (Trustee), Mr Haydn Powell (Member) In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Federation Governing Board), Ms Joy Parker, Ms Anne Sundberg (The Education Space Clerk) Apologies: <i>Ms Charlotte Robinson, Ms Sarah Morgan and Ms Rae Potter</i>	To be provided
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Federation Governing Board - 15 December 2020

<p>Mr Anthony Wilson (CEO), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Chair of Federation Governing Board)</p> <p>In attendance: Mr Haydn Powell (Member), Ms Sarah Dignasse (NCST Education Advisor), Ms Joy Parker, Ms Sue Hammond (Trustee), Ms Anne Sundberg (The Education Space Clerk)</p>	<p>To be provided</p>
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Trust Board - 7 January 2021 (Extraordinary Meeting)

Note: there was no meeting of the Federation Governing Board on this date.

<p>Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair, NCST), Ms Christina Parry, OBE (Trustee), Mr Momodou Sanyang (Trustee), Ms Tanveer Alam (Trustee)</p> <p>In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Federation Governing Board), Ms Joy Parker, Ms Anne Sundberg (The Education Space Clerk)</p> <p>Apologies: <i>Ms Charlotte Robinson, Ms Sarah Morgan, Mr Rae Potter, Mr Hayden Powell</i></p>	<p>To be provided</p>
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Resources Committee - 14 January 2021

<p>Mr Paul Leslie (NCST Trustee), Mr Anthony Wilson (Headteacher), Ms Christina Parry (NCST Trustee), Mr Neil Beighton (Federation Governing Board)</p> <p>In attendance: Mr Doton Olaleye (Chief Finance Officer (CFO)), Ms Joy</p>	<p>To be provided</p>
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<p>Parker, Ms Elizabeth Cuffy (Clerk)</p> <p>Apologies: <i>Ms Tanveer Alam</i></p>	
<p>Growth and Governance Committee - 03 February 2021</p>	
<p>Mr Paul Leslie (NCST Trustee), Mr Anthony Wilson (Headteacher), Ms Christina Parry (NCST Trustee and Chair), Mr Neil Beighton (Federation Governing Board), Ms Sue Hammond (NCST Trustee)</p> <p>In attendance: Ms Sarah Dignasse (NCST Education Advisor), Ms Joy Parker, Ms Sue Morris (Head's PA and Clerk)</p>	<p>To be provided</p>
<p>Trust Board - 04 February 2021</p>	
<p>Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair, NCST), Ms Christina Parry, OBE (Trustee), Mr Momodou Sanyang (Trustee), Ms Tanveer Alam (Trustee), Ms Sue Hammond (Trustee)</p> <p>In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Federation Governing Board), Mr Dave Wood (Member), Mr Haydn Powell (Member), Ms Jyoti Careswell (Federation Governing Board - staff governor), Ms Charlotte Robinson (Executive Head), Ms Rae Potter (Head teacher), Ms Sarah Morgan (Head of School), Ms Joy Parker, Ms Anne Sundberg (The Education Space Clerk)</p> <p>Observing: Ms Laura Corcoran</p>	<p>To be provided</p>

(potential clerk)	
Federation Governing Board - 04 February 2021	
<p>Mr Anthony Wilson (CEO), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Chair of Federation Governing Board)</p> <p>In attendance: Ms Sarah Dignasse (NCST Education Advisor), Ms Joy Parker, Mr Momodou Sanyang (Trustee), Mr Paul Leslie (Chair of Trustees) Ms Anne Sundberg (The Education Space Clerk)</p>	To be provided
Standards Committee - 10 February 2021	
<p>Ms Sarah Dignasse (NCST Education Advisor, and Chair for the meeting), Mr Momodou Sanyang (Trustee), Ms Pam Chanda (NCST Federation Governing Board Governor), Ms Kiran Rahim (Trustee)</p> <p>In attendance: Ms Charlotte Robinson (Executive Head), Ms Rae Potter (Head teacher), Ms Laura Corcoran (Clerk), Ms Joy Parker</p> <p>Apologies: Ms Sarah Morgan (Head of School)</p>	To be provided
Resources Committee - 18 March 2021	
<p>Ms Tanveer Alam (Trustee), Mr Paul Leslie (Chair of Trustees and of the Committee), Mr Anthony Wilson (CEO), Ms Christina Parry (Trustee), Mr Neil Beighton (Federation Governing Board</p>	To be provided

<p>governor)</p> <p>In attendance: Mr Dotun Olaleye (CFO), Ms Joy Parker, Ms Elizabeth Cuffy (Clerk)</p>	
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Growth and Governance Committee - 24 March 2021

<p>Mr Paul Leslie (NCST Trustee and Chair), Mr Anthony Wilson (Headteacher), Ms Christina Parry (NCST Trustee), Mr Neil Beighton (Federation Governing Board), Ms Sue Hammond (NCST Trustee)</p> <p>In attendance: Ms Sarah Dignasse, (NCST Education Advisor), Ms Joy Parker, Ms Elizabeth Cuffy (Clerk)</p>	<p>To be provided</p>
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Resources Committee - 29 April 2021

<p>Ms Tanveer Alam (Trustee), Mr Paul Leslie (Chair of Trustees and of the Committee), Mr Anthony Wilson (CEO), Ms Christina Parry (Trustee), Mr Neil Beighton (Federation Governing Board governor)</p> <p>In attendance: Mr Dotun Olaleye (CFO), Ms Joy Parker, Ms Laura Corcoran (Clerk)</p>	<p>To be provided</p>
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Growth and Governance Committee - 24 March 2021

<p>Mr Paul Leslie (NCST Trustee and Chair), Mr Anthony Wilson (Headteacher), Ms Christina Parry (NCST Trustee), Mr Neil Beighton (Federation Governing Board), Ms Sue Hammond (NCST Trustee)</p>	<p>To be provided</p>
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<p>In attendance: Ms Sarah Dignasse Ms Sheleta Walters (Head's PA and Clerk)</p>	
<p>Standards Committee - 26 May 2021</p>	
<p>Anthony Wilson (CEO), Sarah Dignasse (Chair and School Improvement Adviser), Momodou Sanyang (Trustee), Pan Chadha (FGB Governor)</p> <p>In attendance: Charlotte Robinson (Executive Head), Joy Parker (Governance Professional), Laura Corcoran (clerk to the Committee)</p>	<p>To be provided</p>
<p>Trust Board - 26 May 2021</p>	
<p>Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair, NCST), Ms Christina Parry, OBE (Trustee), Mr Momodou Sanyang (Trustee), Ms Tanveer Alam (Trustee), Ms Sue Hammond (Trustee)</p> <p>In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Federation Governing Board), Ms Jyoti Careswell (Federation Governing Board - staff governor), Ms Charlotte Robinson (Executive Head and FGB Governor), Ms Rae Potter (Head teacher), Ms Sarah Morgan (Head of School), Ms Joy Parker, Ms Laura Corcoran (Clerk)</p>	<p>To be provided</p>
<p>Federation Governing Board - 26 May 2021</p>	
<p>Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth</p>	<p>To be provided</p>

<p>(Federation Governing Board), Ms Jyoti Careswell (Federation Governing Board - staff governor), Ms Charlotte Robinson (Executive Head)</p> <p>In attendance: Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair, NCST), Ms Sarah Dignasse (School Improvement Adviser), Joy Parker (Governance Lead), Laura Corcoran (clerk)</p>	
<p>Standards Committee - 26 May 2021</p>	
<p>Mr Anthony Wilson (CEO), Ms Sarah Dignasse (School Improvement Adviser & Chair of Committee), Mr Momodou Sanyang (Trustee), Ms Pam Chadha (Governor, Federation Governing Board)</p> <p>In attendance: Mrs Joy Parker (Governance Professional), Ms Charlotte Robinson (Executive Headteacher, Rokeby and Eastlea), Ms Laura Corcoran (Clerk to the Trust)</p>	<p>To be provided</p>
<p>Federation Governing Board - 15 June 2021 - Extraordinary meeting</p>	
<p>Mr Neil Beighton (Chair), Ms Sarah Jacobs, Mr Anthony Wilson, Ms Charlotte Robinson, Ms Pramjit Chanda, Ms Jyoti Careswell, Mr John Ainsworth</p> <p>In attendance (Lister and Rokeby governors and NCST and Sarah Bonnell members): Mr Joe Seddon, Ms Charlotte Smith, Ms Sara Voisey, Mr Kunal Vora, Ms Linda Powell, Mr David Lock, Ms Farzana Khan, Mr Omer Bashir, Mr Michael Osborne, Ms Christine Parry, Mr Michael Fern, Mr Roger Hylton, Ms Tracy Ward, Ms Dorothea Schulz (Clerk), Mr Abdul Rahim, Mr Paul Leslie, Mr Haydn</p>	<p>To be provided</p>

<p>Powell, Ms Sue Hammond, Mr Momodou Sanyang, Mr Philip Cranwell (Project Consultant), Ms Andrea Squires (Winckworth Sherwood LLP), Mrs Joy Parker (Project Consultant), Mr Irfan Mustafa (Clerk)</p>	
<p>Resources Committee - 24 June 2021</p>	
<p>Ms Tanveer Alam (Trustee), Mr Paul Leslie (Chair of Trustees and of the Committee), Mr Anthony Wilson (CEO), Ms Christina Parry (Trustee), Mr Neil Beighton (Federation Governing Board governor)</p> <p>In attendance: Mr Dotun Olaleye (CFO), Ms Laura Corcoran (Clerk)</p>	<p>To be provided</p>
<p>Standards Committee - 08 July 2021</p>	
<p>Mr Anthony Wilson (CEO), Ms Sarah Dignasse (School Improvement Adviser & Chair of Committee), Mr Momodou Sanyang (Trustee), Ms Pam Chadha (Governor, Federation Governing Board)</p> <p>In attendance: Mrs Joy Parker (Governance Professional), Ms Charlotte Robinson (Executive Headteacher, Rokeby and Eastlea), Ms Laura Corcoran (Clerk to the Trust)</p>	<p>To be provided</p>
<p>Trust Board - 08 July 2021</p>	
<p>Mr Anthony Wilson (CEO), Mr Paul Leslie (Chair, NCST), Ms Christina Parry, OBE (Trustee), Mr Momodou Sanyang (Trustee), Ms Tanveer Alam (Trustee), Ms Sue Hammond (Trustee)</p>	<p>To be provided</p>

In attendance: Ms Sarah Dignasse (NCST Education Adviser), Mr Neil Beighton (Federation Governing Board), Ms Pam Chadha (Federation Governing Board), Mr John Ainsworth (Federation Governing Board), Ms Charlotte Robinson (Executive Head and FGB Governor), Ms Rae Potter (Head teacher), Ms Sarah Morgan (Head of School), Mr Kunal Vora (Head of School), Mr Haydn Powell (Member), Mr Abdul Rahim (Member), Ms Rae Potter (Head teacher), Ms Laura Corcoran (Clerk)

Federation Governing Board - 08 July 2021

Mr Neil Beighton (Chair), Mr Anthony Wilson, Ms Charlotte Robinson, Ms Pramjit Chanda, Mr John Ainsworth

In attendance: Ms Laura Corcoran (Clerk)

Apologies: Ms Jyoti Careswell (Staff Governor)

To be provided